



MNX Warehouse Management System Operating Guide

The MNX web based Warehouse Management System (WMS) is located at [HTTPS:WMS.MNX.COM](https://wms.mnx.com)

1. Login and password Recovery assistance
 - a. First Time Login



Login

User name

Password

Remember me

[Forgot Password](#)

Resources

[Tutorial](#)

[Contact Help Desk](#) (User login issues only)

Please enter the user ID supplied from the WMS system credentials email you received. The first time you login to the WMS system it will prompt you to change your password to something unique.

The MNX Warehouse Management System (WMS) is the sole property of MNX Air Corp.



Change Password

You must change your password to continue.

Current password

New password

Confirm new password

Save

Please note if you do not use the proper format for the new password the system will display the below message in Red letters:

The New password must be at least 8 characters long and contain at least one number, one upper case letter and one special character.

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b. Password Recovery

If you cannot remember your password follow the below steps to initiate the WMS system to email your login credentials.



Login

User name

Password

Remember me

Log in

[Forgot Password](#)

Resources

[Tutorial](#)

[Contact Help Desk](#) (User login issues only)

- Click on the Forgot Password link

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Forgot Password

Enter your login or the email address associated with your account and your password will be emailed to you.

Login:

Email Address:

- Once you press Email Password the WMS system will send the email for you to login

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- Account Locked – The system will lock your account after too many failed attempts to access your account.
- The system will display a message advising you when your account has been locked from access to the WMS system.
- Please use the Helpdesk link to report this issue



Login

User name

Casey.Jones

Password

Remember me

This account is locked.

Log in

[Forgot Password](#)

Resources

[Tutorial](#)

[Contact Help Desk \(User login issues only\)](#)

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